

Arts For Rutland

Grant Scheme



Application guidelines for individuals

Note 1	Contact details:	<p>Who is the grant for?</p> <p>Please enter the full name, address, telephone number and email address of the individual for whom this application is to benefit.</p> <ul style="list-style-type: none"> • This individual must be permanently resident in Rutland. <p>If under 18, please also supply full name and contact details of the parent/guardian who is completing this application.</p>
Note 2	Project details:	<p>Please give outline details of what the expenditure is for, including details of location and timing if appropriate.</p> <p>Individuals may apply for arts related funding up to a maximum of £500 for anything that might help you to develop as an artist, but which you would otherwise find it difficult to finance, such as:</p> <ul style="list-style-type: none"> • Help towards the purchase of a new musical instrument • The purchase of reference books or equipment • Attendance at a course, masterclass or summer school <p>The application should be for future expenditure.</p> <p>We are unable to fund retrospective applications.</p> <p>We are unable to fund any individual for:</p> <ul style="list-style-type: none"> • Repeat projects, irrespective of timescale, e.g. a second application to Arts for Rutland for a very similar project. • Projects leading to financial profit or commercial gain for the applicant • 100% of the total item/project cost • Core organisational costs e.g. rent, salaries • Capital developments e.g. improvements to offices or workspaces. • Projects that promote religious or political beliefs • Fundraising activities • Projects that take place in education settings which are not targeted and designed for the wider community
Note 3	Background:	<p>Please give details of your current standard or qualifications, your current teacher, and/or how a grant will help you to develop your skills further as appropriate.</p>

Note 4	How will you demonstrate progress?	The applicant must be able to give an account of how this funding will benefit the individual. We would like to see evidence of how your skills are developing (e.g. by creating a regular blog) and a willingness to give something back to the community, perhaps by taking part in a concert, exhibition or other event. Please give details of how you will fulfil this criteria.
Note 5	Why is grant needed?	Please detail how funding from us will help you to achieve your ambitions in ways which would not otherwise be possible.
Note 6	Referees:	Please give details of one or more people who can support your application. These could include a current or former teacher or tutor, someone from an organisation with which you have been involved, or someone else who can vouch for your skills and need. At least one referee must be able to validate the financial need for the grant. Please indicate with an * after their name. <ul style="list-style-type: none"> • Referees should not be family members. • Please ensure that any person detailed here has agreed to act as a referee in support of this application. • References will be taken up in advance of the committee considering your application.
Note 7	Costs:	Please give a full breakdown of the costs and provide documentary evidence in support. <ul style="list-style-type: none"> • Any costs for asset requirements included as part of the application must be based on a minimum of two competitive quotations and not estimations.
Note 8	Funding:	Please give details and amounts of funding from other sources. <ul style="list-style-type: none"> • We are unable to fund 100% of your project.
Note 9	Impact if application not successful or only part successful:	Would you be able to make up the shortfall from your own funds or other sources? Would the initiative have to be abandoned, or would it continue in a different format? Please give details accordingly.

Successful applicants will be required to:

- Show evidence of how your skills are developing and a willingness to give something back to the community, perhaps by taking part in a concert, exhibition or other event.
- Complete a project evaluation form within one month of completion of the project
- Provide a post project expenditure summary together with documentary evidence.
- Include reference to Arts 4 Rutland in all press releases related to the project
- Any applicant may be asked to meet with members of the Arts 4 Rutland Committee to review the application if more information or clarification is required.

For Individuals, our judging criteria will include:

- The application must fulfil the eligibility criteria
- The ability and level to which it will help you develop as an artist
- Originality
- Integrity of the item for which the funding will be used